



**MINUTES OF THE REGULAR BOARD OF ALDERMEN MEETING
OF MONDAY, DECEMBER 15, 2014
AT 200 HIGHLANDS BOULEVARD DRIVE**

1. CALL TO ORDER

Mayor David L. Willson called the Regular Board of Aldermen meeting to order at 7:00 p.m.

2. ROLL CALL AND STATEMENT OF QUORUM

Roll call showed those present were Alderman Clement, Alderman Stevens, Alderman Hamill, Alderman Ottenad, Alderman Schrader, Alderman Diehl, Mayor Willson and Attorney Gunn. A quorum was present.

3. APPROVAL OF THE MINUTES

a. Minutes of the Monday, December 1, 2014 Regular Board of Aldermen meeting

Aldermen Hamill and Clement simultaneously made the motion to approve the Minutes of the Monday, December 1, 2014 Regular Board of Aldermen meeting. The motion was seconded by Alderman Schrader and carried unanimously, without objection.

4. ESTABLISHMENT OF ORDER OF ITEMS ON THE AGENDA

Alderman Hamill made the motion to approve the Order of Items on the Agenda, as submitted. The motion was seconded by Alderman Ottenad and carried unanimously, without objection.

5. CONSIDERATION OF PETITIONS AND COMMENTS FROM THE PUBLIC

a. Discussion of Henry Avenue Improvements Project

Mr. Ramin Ashrafzadeh, Horner & Shifrin, the project manager to be assigned to the Henry Avenue Project, gave a report. Originally there was a request for the services through the LPA On-Call List, which is a list the Missouri Department of Transportation (MoDOT) has for federally funded projects where the municipalities can select a consultant from a pre-approved list. Once Horner & Shifrin was selected, they met with Director Ruck and walked through the project, reviewed the original application for the federal funding and have developed a fee for design and surveying.

Mr. Ashrafadeh stated they talked about problem areas with drainage and took into account current costs for various improvements. With construction in 2016, the projected cost increase would be at 3% for two years. It looks like the project is tracking higher than originally funded in the application, with 80% federal funds and 20% city funds.

Mr. Ashrafadeh stated throughout the design, they are looking for ways to streamline the project and maximize the existing structure as much as possible. One issue that just came about is the one-inch overlay currently; but two-inch overlay is recommended. As soon as there is approval on the contract, they will ask for MoDOT to review and the Federal Highway Administration to approve the contract which they expect to happen fairly soon. In early next year they would start surveying and do the design, with construction in 2016.

Alderman Diehl said a good portion of this roadway is in his ward. He asked how traffic will be impacted during construction.

Mr. Ashrafzadeh answered there will be temporary lane closures during the night and the contractor would open both lanes during the day. He said they are not the designers for the Ballwin portion, but it will be on the same schedule for construction.

Alderman Ottenad asked what the original amount was and what the difference is.

Director of Public Works Bob Ruck answered that originally it was \$600,000. He said it has been rounded up to \$675,000.

Alderman Clement asked what the difference in price is and what contributed to this price difference.

Mr. Ashrafzadeh said the main difference is the two-inch overlay instead of the one-inch overlay.

Alderman Hamill asked why it is recommended to be a two-inch overlay.

Mr. Ashrafzadeh answered one-inch overlay is not typically recommended, because it only lasts so long before it starts peeling off. It doesn't adhere well to a milled surface and it will start popping off.

Alderman Ottenad asked if property would need to be purchased to make the sidewalk wider.

Mr. Ashrafzadeh stated it is anticipated that only some minor temporary easements would be needed, the widening is anticipated to happen towards the street.

Mr. Ashrafzadeh stated there is a \$40,000 allowance for right-of-way acquisition.

Alderman Ottenad asked if Manchester has a set amount the City is getting via the 80 percent. She asked if the hills on Henry Avenue are going to remain the same.

Mr. Ashrafzadeh stated it is strictly an overlay. They do plan to replace the curb and the sidewalk. He said there are some drainage issues they will be taking care of.

Alderman Clement questioned if all the sidewalks will be made ADA compliant, and was answered that is how Manchester is getting grant money.

Alderman Clement asked if the price of oil stays lower, if there would be a price reduction.

Mr. Ashrafzadeh stated that is possible since asphalt prices do fluctuate.

Director of Public Works Bob Ruck said this project is strictly improving the corridor as it is with addressing some of the storm water concerns, as well as some crosswalks with some sidewalks.

Alderman Diehl asked if Manchester will be using the same contractor as Ballwin.

Mr. Ashrafzadeh answered that they could be the same contractors. He said it could be there are two different contractors and different times.

Alderman Stevens asked about the ADA compatibility and asked if there will be any new sidewalks.

Mr. Ashrafzadeh answered that there is a segment off Manchester Road that will have a sidewalk that connects it. He said due to funding considerations one thing they would like to investigate is there are a few stretches of four-foot sidewalks that seem in good condition and could be used as ADA, if used for passing zones. There is a bunch that will be five-feet wide.

b. Comments from the public

Mr. Rick Bauman, 545 Arblay, expressed concern about the crosswalk going over to Stoecker Park; he said the sidewalk ends and then there is grass in between.

6. REPORTS FROM THE MAYOR

a. Mayoral Report

Mayor Willson reported on December 5, he along with City Administrator Hixson attended the “First Friday Coffee” at Eagle Bank; also he attended the Lafayette Area Mayor’s Organization meeting; that evening there was the Art Show with Helen Hume; he attended the Breakfast with Santa on December 6; the Homecoming Appreciation Dinner on December 7; on December 11, he attended the staff meeting, and on December 12, he attended the Employee Awards Luncheon at Tucker’s.

7. REPORTS FROM THE CITY ADMINISTRATOR

a. List of Paid Bills (Warrant dates of December 1 – December 12, 2014)

There were no questions.

8. REPORTS FROM COMMITTEES

a. Planning and Zoning Commission

Alderman Clement reported that the Planning and Zoning Commission has not had a meeting recently and will not meet next Monday, but they will meet on January 12.

b. Manchester Arts

Alderman Stevens reported that they are trying to frame the direction of Manchester Arts, as well as the makeup of the Board; they are still planning for photo shows and future activities. In January they will be honoring the students from Parkway and the views of youth. Manchester Arts is pursuing grants that could be awarded and determining how to write those grants.

9. ACTION ON OLD BILLS

a. BILL # 14-2209 AN ORDINANCE ADJUSTING THE 2014 BUDGET

Alderman Clement read for the second time Bill # 14-2209, entitled: “AN ORDINANCE AMENDING ORDINANCE NO. 13-2063 ADOPTING AND APPROVING THE BUDGET FOR THE CITY OF MANCHESTER FOR THE YEAR JANUARY 1, 2014 THROUGH DECEMBER 31, 2014, BY (1) INCREASING THE ESTABLISHED BUDGET FOR THE TAX INCREMENT FINANCING (TIF) FUND BY THE SUM OF TWO MILLION TWO HUNDRED THOUSAND DOLLARS (\$2,200,000.00), (2) REDUCING THE TIF FUND BALANCE FOR THE BEGINNING OF 2015 BY TWO MILLION TWO HUNDRED THOUSAND DOLLARS (\$2,200,000.00), (3) INCREASING THE ESTABLISHED BUDGET FOR THE SANITARY SEWER REPAIR FUND BY FORTY-TWO THOUSAND DOLLARS (\$42,000.00), AND (4) REDUCING THE SANITARY SEWER REPAIR FUND BALANCE FOR THE BEGINNING OF 2015 BY FORTY-TWO THOUSAND DOLLARS (\$42,000.00)”, by title only.

Alderman Clement made the motion that Bill # 14-2209 become Ordinance # 14-2095. The motion was seconded by Alderman Hamill.

A poll of the Board showed:

Alderman Ottenad – aye
Alderman Clement – aye
Alderman Stevens – aye
Alderman Hamill – aye
Alderman Diehl – aye
Alderman Schrader – aye

Mayor Willson announced the motion passed by a vote of 6 – 0, with no objections.

10. INTRODUCTION OF NEW BILLS

a. RESOLUTION APPROVING CONTRACT WITH HORNER & SHIFRIN
FOR HENRY AVENUE IMPROVEMENT PROJECT PROFESSIONAL
ENGINEERING SERVICES

Alderman Hamill read Proposed Resolution # 14-0512, entitled: “A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR OF THE CITY OF MANCHESTER TO ENTER INTO A CONTRACT WITH HORNER & SHIFRIN, INC. IN AN AMOUNT NOT TO EXCEED NINETY-SEVEN THOUSAND SEVEN HUNDRED TWENTY-EIGHT DOLLARS AND FORTY-

FIVE CENTS (\$97,728.45) TO PROVIDE THE CITY WITH ENGINEERING, SURVEYING AND DESIGN SERVICES FOR THE HENRY AVENUE IMPROVEMENTS PROJECT IN THE CITY OF MANCHESTER”, by title only.

Alderman Hamill made the motion for approval of Resolution # 14-0512. The motion was seconded by Alderman Clement and carried unanimously, without objection.

11. MISCELLANEOUS

a. Comments from the Public

There were none.

12. EXECUTIVE SESSION:

a. Closed Session: Pursuant to Section 610.021 (1) of the Revised Statutes of the State of Missouri pertaining to legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communication between a public governmental body or its representatives and its attorneys.

Alderman Hamill made the motion to go into Closed Session: Pursuant to Section 610.021 (1) of the Revised Statutes of the State of Missouri pertaining to legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communication between a public governmental body or its representatives and its attorneys.

The motion was seconded by Alderman Clement.

A poll of the Board showed:

Alderman Clement – aye
Alderman Stevens – aye
Alderman Hamill – aye
Alderman Diehl – aye
Alderman Schrader – aye
Alderman Ottenad - aye

Mayor Willson announced that the motion passed by a vote of 6 – 0, with no objections.

13. ADJOURNMENT

At 8:30 p.m., after the Executive Session, there being no further business, Alderman Hamill made the motion to adjourn. The motion was seconded by Alderman Diehl and carried unanimously, without objection. The meeting adjourned at 8:30 p.m.

Respectfully submitted,

Ruth E. Baker, MMC/MRCC-S
City Clerk

***Note:** This is a journal of the Board of Aldermen meeting held December 15, 2014 (summary); not a verbatim transcript. If a recording of the meeting is desired, please contact City Hall.*